

**MINUTES OF THE REGULAR MEETING OF THE
SAN RAFAEL LIBRARY BOARD OF TRUSTEES
TUESDAY, APRIL 14, 2014
DOWNTOWN LIBRARY MEETING ROOM
6:00 P.M.**

MEMBERS PRESENT: SEAN PRENDIVILLE
MELANIE LEAVITT CANTARUTTI
KAREN NIELSEN
HANNA RODRIGUEZ-FARRAR

MEMBERS ABSENT: CAROL MANASHIL

OTHERS PRESENT: SARAH HOUGHTON, LIBRARY DIRECTOR
MADELINE MORK, FRIENDS OF THE LIBRARY
PAM KLEIN, DOWNTOWN ADULT SERVICES
SUPERVISOR
JAY HAMILTON ROTH, MILL VALLEY LIBRARY
BOARD OF TRUSTEES

APPROVAL OF AGENDA

The agenda was approved with two additions: adding "Board Vacancies" to old business, and "Farmer's Market Outreach" to new business.

APPROVAL OF MINUTES

March minutes were approved on a motion by Nielsen and a second by Cantarutti (with Rodriguez-Farrar abstaining as she was not in attendance).

PUBLIC COMMENT

Jay Hamilton Roth, from the Mill Valley Public Library's Board of Trustees, was in attendance. He has visited all of the library boards and commission in Marin to share information and best practices.

STAFF PRESENTATION

Downtown Library Adult Services Supervising Librarian Pam Klein talked about the process and standards for weeding the library's collection.

CORRESPONDENCE

None

REPORT FROM LIBRARY DIRECTOR

Library at the Farmer's Market: The Library will have a table at the Farmer's Market for May and June as a trial outreach effort. Board members are welcome to help us at the events.

Your Library Loves You Redux: The Library's new initiative for February 8-14, Your Library Loves You Week, was a success. We will repeat this next year with some changes to what we offer each day.

The Lady with the Awesome Glasses: Relatively new Library Assistant, Christine Sorensen, joined the team a few months ago and we're thrilled to have her on our team.

Library Design Institute: Library Director Sarah Houghton will be attending the Library Design Institute in San Diego, a free event in May with information for new library buildings, renovations, etc.

Discontinuing Youth Overdue Fines and Clean Slate Policy for Youth: On April 6th the San Rafael City Council approved the Library's policy changes doing away with overdue fines on youth materials and establishing a clean slate policy allowing staff to wipe out a youth account's fines and fees to encourage ongoing library use.

Reforma National Conference: Pickleweed Supervising Librarian, Irene Morales, reported that the Reforma conference was informative and gave her many new ideas.

Staffing Update: Two key supervisory staff will be leaving the library in May: Assistant Director Vanessa Christman and Supervising Librarian Irene Morales. Recruitments for both positions have already been posted. Houghton will be filling in for both positions while they are vacant.

Tech Zone: The Tech Zone project is nearing completion.

REPORTS FROM LIBRARY SUPPORT GROUPS AND OTHER RELATED GROUPS

Friends of the Library: The Friends are busy sorting and pricing books for the July 11th lawn sale.

SRPL Foundation: The Foundation met last Friday and is scheduling a "library bus tour" of relatively new Bay Area libraries for some time in May.

Special Library Parcel Tax Committee: Nothing to report.

OLD BUSINESS

Annual Report to City Council: Prendiville and Nielsen will finalize the report and send to Houghton to get on the City Council agenda. Prendiville will present the report at the May 18, 2015 City Council meeting. Rodriguez-Farrar suggested that the library may want to get in touch with Marin Promise, a partnership of educational organizations in Marin dedicated to educational equity.

Board of Trustees Social Event: The group agreed on May 27th as a date. Houghton will let Manashil know so she can coordinate the evening.

Board Vacancies: Interviews for the three Board positions will be scheduled for May 18th, meaning that the Library Board of Trustees meeting for May will need to be canceled.

NEW BUSINESS

Community Vision for SRPL: The library's two day visioning workshop in March yielded a three page community vision for a new library in San Rafael. This has been translated into Spanish as well, and will be presented to City Council on April 20th. This document will be our guide post as we move into building planning, site selection, etc.

Aspen Institute Dialogue on Public Libraries: The 2015 Aspen Institute Dialogue on Public Libraries is a worthwhile report to read, examining the shifting role of libraries in today's society. You can see the full report at

<http://csreports.aspeninstitute.org/documents/AspenLibrariesReport.pdf>

2015/2016 draft MARINet budget: MARINet's draft budget was reviewed. There are a few elements still up in the air, including whether or not the libraries will continue being members of Link+. A more final MARINet budget for 2015/2016 should be ready in a month or two at the most.

Marin Literacy Program update: Robin Carpenter, Executive Director of the Marin Literacy Program, wrote a memo detailing an update on MLP's activities. The memo and attachments were distributed to the Board.

Farmer's Market Outreach: Houghton will create an online calendar so Board members can sign up to help at the library's table.

ADJOURNMENT

Meeting adjourned at 7:21 pm.

Respectfully submitted by Sarah Houghton